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EDUCATION:

B.A., Journalism
California State University, Long Beach

M.L.S., Library and Information Science
University of California, Los Angeles

PROFESSIONAL POSITIONS:

Co-Owner, CEO Consulting
Mar 2005-

CEO Consulting provides computer support, web development, blog and wiki support for individuals and companies. We help develop your web presence from registering your domain name, to setting up your web hosting service, to debuting your website. We also have extensive backgrounds in multimedia development, from podcasting to digitizing video and creating web-based streaming content. One of our focuses and areas of expertise is on the library community.

Computer Consultant, Information Delivery, Organization & Retrieval (IDOR), USC
Aug 2005-Mar 2006

Provide support for USC's electronic resources, maintain electronic resources website. Maintain and develop content for the IDOR website. Provide technical support as needed for IDOR personnel. Participate in various committees related to electronic resource collection upkeep.

Multimedia Specialist/Computer Consultant, Center for Scholarly Technology, USC
Aug 1999-Aug 2005

Provide project support for CST and USC faculty web page development and application of new technologies in the classroom. Develop and implement training modules for new software in a multi-platform (UNIX, Mac, PC) environment. Track and recommend new hardware and software acquisitions (Macintosh and PC) for the Center. Provide technical support for the Center's software and hardware. Investigate new technologies and their applications in an educational environment. Act as liaison between the USC libraries and Center activities. In this latter capacity, provide support for the libraries' electronic resources and participate in the libraries' online chat reference service.

Consultant, Infopeople Project
Feb 1999-

Trainer and general consultant for the Infopeople Project, a California State Library grant-funded project that provides computer training and Internet access to public libraries throughout the state. Assist in coordinating the Project's online learning program. Advise in the implementation of new technologies in the training program.

Documentation Specialist, Information Services Division, USC
Feb 1998 - July 1999

As part of the Web and Print Publishing Services Division of the Information Services Division, participate in the creation, editing and maintenance of print documentation for the ISD, and create and maintain various campus web sites. Provide support and instruction for University faculty, students, library faculty and staff in the development of web sites and the use of HTML editing tools. Evaluate, recommend and oversee the acquisition and implementation of electronic resources for the campus. Maintain a variety of web pages for research purposes in specific subject areas including government information, media, and arts & humanities. Participate in the design and development of a website and database for USC's electronic resource holdings.

Electronic Resources Program Specialist, University Libraries, USC
Feb 1996 - Jan 1998

Coordinator of electronic resources for the Doheny Social Sciences and Humanities Center. Conduct instruction in the development of World Wide Web resources for both library staff and the USC community. Plan and coordinate installation and implementation of equipment for the Center (PC and Macintosh platforms). Develop new resources and create training guides and other documentation as needed for both networked and stand-alone systems. Provide support for University faculty, students, library faculty and staff in the development of Web sites and the use of HTML editing tools. Maintain a variety of web pages for research purposes in specific subject areas including government information, media, and arts & humanities.

Librarian I (temporary appt.), Doheny Reference Center, USC
Dec 1994 - Jan 1996

Faculty-level position in main reference point for Doheny Library. Manage electronic resources for center, write usage guides. Provide wide variety of reference assistance and bibliographic instruction in both print and electronic resources. Maintainer of government information, arts & humanities and media resources on campus gopher and web servers. Assist other staff and faculty in the use and development of Internet resources.

Library Supervisory Assistant I, Government Documents Dept., USC
1993 - 1994

Responsibilities include supervising two library assistants in a variety of technical service activities, including serial processing and monographic cataloging, providing reference assistance and bibliographic instruction to a wide clientele, managing the electronic information resources of the department. Develop web pages to provide faculty and students quick access to important government Internet resources. Write user guides for the various Internet and CD-ROM resources in Government Documents.

WEBSITES (selected):

Better Together Conference

<http://btconference.info/>

clioinstitute

<http://clioinstitute.info/>

Infopeople Project

<http://infopeople.org/>

SCELC

<http://scelc.org/>

Los Angeles: Past, Present and Future

<http://lappf.com/>

RaceReady

<http://raceready.com/>

SOFTWARE EXPERIENCE:

Familiar with Mac and PC graphics design and desktop publishing titles including PageMaker, Photoshop, and InDesign, as well as Microsoft Office for PC or Macintosh. Experienced in the use of a variety of multimedia applications and tools on both Mac and PC platforms, as well as web development tools such as Macromedia's Dreamweaver, and Adobe's GoLive. Familiar with various web programming languages such as perl, javascript and php. Extensive web authoring, site and weblog development experience.

REFERENCES:

available on request